



**TL'AZT'EN NATION**  
P.O. Box 670, Fort St. James, B.C. V0J 1P0  
Phone 250-648-3212 • Fax 250-648-3250



TL'azt'en Nation  
Social Development Department  
Box 760, Fort St. James, BC, V0J1P0  
Phone # (250) 648-3227 – Fax # (250) 648-3288  
Band Representative / Outreach Worker

**Position Summary:**

TL'azt'en Nation's Family Outreach Worker's primary responsibility is to provide a range of direct services and programming with TL'azt'en Families involved with MCFD, child development and nutrition, parenting, skills and community development. The Family Outreach Worker will ensure the program address TL'azt'en's Child Welfare Protocol. The Social Development Outreach Program provides advocacy and support in areas of child welfare, the court system, and any parenting togetherness for families by providing wraparound supports and services to attend the needs of TL'azt'en families as they strive for and maintain the healthy dynamics of family connection.

**Qualifications:**

- Grade 12
- Valid Class 5 Driver's Licence
- Experience in community service delivery
- Knowledge of Family Justice System or willing to train.
- Strong Communicator – excellent written, oral and facilitation skills
- Experience in client advocacy with demonstrated experience providing services to indigenous families and or communities.
- Proven analytical and problem solving
- Knowledge of and relationships with other services agencies, ability to network and create/maintain these relationships.
- Storage organizational/time management skills with an ability to plan ahead, define measurable objectives and outcomes and meet objectives in a timely manner
- Criminal Records Check
- Ability and willingness to travel and to work flexible hours.

**Responsibilities:**

- Provide direct client services that are holistic in nature, for the delivery of services to address the needs of TL'azt'en Families
- Advocate on behalf of families and provide liaison services and follow-up to ensure families needs are met
- Initiate and participate in case conferences as necessary to ensure needs of children and families are met
- Attend planning meetings, attend mediation and any other meetings
- Maintain up to date client files that track and evaluate participation and progress in the program.