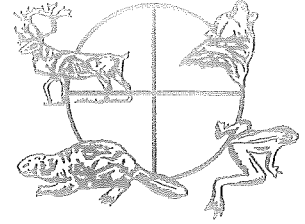


TL'AZT'EN NATION
P.O. Box 670, Fort St. James, B.C. V0J 1P0
Phone 250-648-3212 • Fax 250-648-3250



**Social Development Department
Job Posting
Outreach Worker**

**Social Development Outreach Worker
Open Until Filled**

Position Summary:

The Tl'azt'en Nation Social Development Department is seeking a dynamic individual to join our team as the community outreach worker. Your important role within our department is to help provide the supportive services to members. this support includes families, children and youth.

Duties & Responsibilities:

- **Receive referrals from Social Development Department**
- **work with the client to consider issues and create mutually agreed intervention and support plan that has measurable short- and long-term goals**
- **Identify programs and resources needed to support outreach activities by developing and maintaining informal and formal community networks. Provide health education outreach and health promotion and prevention efforts.**
- **Prepare intake and assessment reports and maintain accurate and timely client documentation.**
- **Ensure all available and required resources are in place and are used appropriately and evaluate the effectiveness of treatment/service plans.**
- **Act as an advocate for clients by providing assistance in accessing health, social, and related agencies and groups. Encourage community development by assisting individuals, groups and communities to articulate and advocate for health and related services.**

Qualifications:

- **Grade 12 or equivalent**
- **Class 5 driver's license and good driving record**
- **Experience/ training in community program delivery.**
- **Knowledgeable with resources within the community and methods of access.**
- **Awareness of and sensitivity to the social issues of the community**

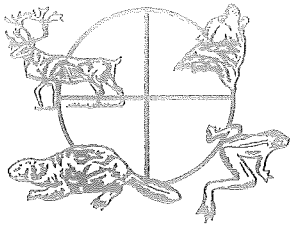
Only Applicants who meet education/experience qualifications will be contacted for an interview.

PLEASE NO PHONE CALLS.

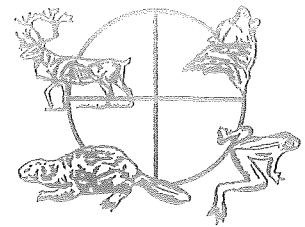
Please Submit your cover letter and resume to:

Social.Development@tlazten.bc.ca

Or in person to Pam Felix @ Tl'azt'en Education Centre



TL'AZT'EN NATION
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Phone 250-648-3212 • Fax 250-648-3250



TL'azt'en Nation
Social Development Department
Box 760, Fort St. James, BC, V0J1P0
Phone # (250) 648-3227 – Fax # (250) 648-3288
Band Representative / Outreach Worker

Position Summary:

TL'azt'en Nation's Family Outreach Worker's primary responsibility is to provide a range of direct services and programming with TL'azt'en Families involved with MCFD, child development and nutrition, parenting, skills and community development. The Family Outreach Worker will ensure the program address TL'azt'en's Child Welfare Protocol. The Social Development Outreach Program provides advocacy and support in areas of child welfare, the court system, and any parenting togetherness for families by providing wraparound supports and services to attend the needs of TL'azt'en families as they strive for and maintain the healthy dynamics of family connection.

Qualifications:

- Grade 12
- Valid Class 5 Driver's Licence
- Experience in community service delivery
- Knowledge of Family Justice System or willing to train.
- Strong Communicator – excellent written, oral and facilitation skills
- Experience in client advocacy with demonstrated experience providing services to indigenous families and or communities.
- Proven analytical and problem solving
- Knowledge of and relationships with other services agencies, ability to network and create/maintain these relationships.
- Storage organizational/time management skills with an ability to plan ahead, define measurable objectives and outcomes and meet objectives in a timely manner
- Criminal Records Check
- Ability and willingness to travel and to work flexible hours.

Responsibilities:

- Provide direct client services that are holistic in nature, for the delivery of services to address the needs of TL'azt'en Families
- Advocate on behalf of families and provide liaison services and follow-up to ensure families needs are met
- Initiate and participate in case conferences as necessary to ensure needs of children and families are met
- Attend planning meetings, attend mediation and any other meetings
- Maintain up to date client files that track and evaluate participation and progress in the program.