

# **TI'azt'en Nation Post Secondary Support Program**

## **Application Process Information**

### **Authority/Structure**

The Education Advisory Committee, Manager of the TI'azt'en Nation Education Department and the Post-Secondary Coordinator shall oversee the administration and Policy of the Post-Secondary Support Program.

### **Funding Limitations**

The objective of the TI'azt'en Nation Post-Secondary Support Program is to provide all interested TI'azt'en eligible members post-secondary assistance and is subjected to the funding available to the TI'azt'en Nation Education Department. Support to T.N members wishing to pursue post-secondary education will be provided within the limits of funds available, in accordance with the TI'azt'en Nation funding arrangements.

#### **1. Eligible Student(s)**

**First** you will need to determine whether you are eligible for support under the Post-Secondary Support Program.

#### **An Applicant:**

- Must be a status member of the TI'azt'en Nation Band
- Must have been a resident of Canada for at least twelve (12) consecutive months prior to the date of their application.
- Must have been accepted by an eligible post-secondary institution in a degree, diploma, certificate, or a UCEP Program.

#### **2. Application Process**

**Second** eligible TI'azt'en Nation members wishing to receive post-secondary assistance under the T.N P.S.S. P is required to submit a **completed application form.**

### **ALL INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

Fully completed application forms (New Student Application) and an acceptance, or conditional acceptance, letter from a recognized institution must be received by the T.N Post-Secondary Coordinator by the following deadline dates:

**September Intake (Fall Semester): May 01**

**January Intake (Winter Semester): September 01**

**(Continuing Students Only) Summer Session (May-August): April 01**

All students attending and continuing with Post-Secondary studies must re-apply (Continuing Student Application) for Post-Secondary assistance on a yearly basis. The Education Advisory Committee, along with the Manager of Education and Post-Secondary Coordinator will then review applications and notify applicant of either approval or denial of assistance on or after the following dates:

**September Intake (Fall Semester): June 15**

**January Intake (Winter Semester): October 15**

**(Continuing Students Only) Summer Session (May-August): April 15**



### **3. Eligible Program(s)**

A post-secondary education program is a program of studies offered by a recognized post-secondary institution that is at least one academic year in length (as defined by the institution), and for which the completion of secondary school studies (Grade 12), or the equivalent (G.E.D) as recognized by the post-secondary institution, is required.

### **4. Eligible Institutions**

Eligible post-secondary institutions are degree, diploma or certificate granting institutions which are recognized by a provincial or territorial Minister of Education and include educational institutions affiliated with or delivering post-secondary programs by arrangement within an eligible post-secondary institution.

### **5. Eligible Expenditures**

Eligible expenditures for P.S.S.P and U.C.E.P are tuition and other compulsory student fees; books and supplies required by the student for their program of study; travel and living allowance for funded student and his/her dependents. Funding may also be used to provide tutorial, guidance & counseling services for students enrolled in P.S.E programs and for individuals potentially applying to P.S.S.P.

### **6. Limits of Assistance**

Assistance can be provided at four levels of post-secondary education:

<b>Level 1:</b>	<b>Community college and CEGEP diploma or certificate programs;</b>
<b>Level 2:</b>	<b>Undergraduate University programs;</b>
<b>Level 3:</b>	<b>Advanced or professional degree programs, or master's Programs; and</b>
<b>Level 4:</b>	<b>Doctoral programs</b>

- Financial assistance for tuition, compulsory student fees and required books may be provided to students enrolled in all four levels.
- Assistance for travel and living expenses may be provided to students to complete one program at each level.
- Exceptionally, Level 2 may include assistance, at the Bachelor level, for an additional degree which is used as a prerequisite for an undergraduate degree.
- The duration of assistance will accord with the official length of the program as defined by the post-secondary institution in which the student is enrolled, as long as the student maintains a "satisfactory academic standing."
- Students enrolled in level 1 and 2 may be assisted for up to one additional academic year per level if such an extension is approved in writing by the institution's Dean or Department head. Students enrolled in level 3 or 4 may be assisted for up to one additional academic year for medical or personal reasons.
- Student support will not exceed the limits set out in the paragraphs above. Where students change programs within one of the levels, or temporarily stop their studies, the academic year or semesters used for each program within each level will be counted for assistance purposes.
- If the demand from eligible student applicants exceeds the funding available, selection priority criteria will apply as per local policies.
- Students receiving funding from the P.S.S.P must declare support received from this program as a source of income when applying for social assistance or employment insurance.

Students may choose to pay for any registration fees required by the post-secondary institution and will be reimbursed only if **original receipts** are submitted.



## **7. Funding**

To be eligible for **full-time** sponsorship (living allowance, books, tuition, travel) a student must be registered in:

- Minimum of Four (4) courses per semester
- Total of Twelve (12) credits per semester
- Maintain a Grade Point Average (G.P.A) of 2.0 or higher per semester.

**Part time** students will have two or less courses and will be eligible for part time funding which includes tuition, books and supplies only.

- Part time students are **not eligible** for living allowance or travel costs.

## **8. Student Selection Priorities**

The following is a student selection priority list and will be established on the following basis:

1. **Continuing Students**- students who have attended school on a full-time basis and have successfully completed courses in their program.
2. **Graduate Students**- students who have recently graduated from secondary school.
3. **Deferred Applicants**- eligible students, but not funded in the past due to funding restrictions.
4. **Recent Post-Secondary Graduates**- students who have successfully completed P.S program.
5. **New Applicants already studying**- students who have already completed part of their program, but were not previously funded by Post-Secondary Support Program
6. **Returning Students**- students who had dropped out from their post-secondary studies and now wish to return; and/or
7. **Part-time students**- students only requesting part-time sponsorship with no living allowance.

### **PLEASE KEEP IN MIND:**

- **Funding is based on availability.**
- **Deadline dates for applications will be followed each year:**
  - **September Intake (Fall Semester): May 01**
  - **January Intake (Winter Semester): September 01**
  - **Summer Session (May-August): April 01 (Continuing Students Only)**

### **Contact Information**

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Post-Secondary Coordinator  
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**If you have any questions and/or require assistance in any part of the application process, please contact Nolan Guichon at the above information provided.**